



## POM OFFICE & MOTUKEA OPS – NATIONAL MINE SAFETY WEEK PROGRAM

Theme: Managing the Critical Controls of Mobile Equipment Risks

Date: 29<sup>th</sup> April – 03<sup>rd</sup> May, 2024

Mon 29 <sup>th</sup> April 1	Tue 30 <sup>th</sup> April	Wed 01 <sup>st</sup> May	Thur 02 <sup>nd</sup> May	Fri 03 <sup>rd</sup> May
Day 1	Day 2	Day 3	Day 4	Day 5
<b>8:00 - 9:00 am</b> -Launching of the program- Pom & Motukea team - Introduction of theme & opening remarks CA Mgr	<b>8:00 - 9:00 am</b> Combine pre-start	<b>8:00 - 9:00 am</b> Combine pre-start	<b>8:00 - 9:00 am</b> Combine pre-start	<b>8:00 - 9:00 am</b> Combine pre-start
<b>-Topic 1. LV, HV &amp; Mobile Equipment Interaction</b>	<b>Topic 2: Supervision of Work &amp; Risks</b>	<b>Topic 3: Fatigue Management</b>	<b>Topic 4: Workshops &amp; Maintenance</b>	<b>Topic 5: Vehicle Condition &amp; Systems</b>
<b>Resources</b> -Vehicle interaction Maturity Framework -LV / HV & Mobile Equipment Interaction Controls - Vehicle Operating States	<b>Resources</b> - Key Driver & Operator Medicals & VoC requirements - Understanding the Demerit Point System - Legal Requirements under the Act – Duty of Care	<b>Resources</b> -OTML Policy on Fatigue Management - Driver/Operator Fitness - Alcohol and Drugs - Fatigue Awareness -Redi-Watch Awareness	<b>Resources</b> - Workshop QA/QC Requirements -Review of previous workshop audit actions - Tyre Operator competency - Tyre & Rims Safety	<b>Resources</b> -Critical Prestart Checks - Importance of TrakPro and other safety devices/systems - Fundamental Stable Parking
<b>Host Team / Presenter</b> -Team Motukea (Yvonne & team)	<b>Host Team / Presenter</b> -Team CA & Legal (DW & WB & Team)	<b>Host Team / Presenter</b> -Team HR (Kevin & Team)	<b>Host Team / Presenter</b> Team Contracts (Dinah & team)	<b>Host Team / Presenter</b> -Team ICT & Marketing (Dulcie/Sylvester & team)
				<b>Closing – 3pm – 4:30pm</b> Closing Speech - Kevin S / WB /Dexter W
<b>Key Activity for the Day</b>	<b>Key Activity for the Day</b>	<b>Key Activity for the Day</b>	<b>Key Activity for the Day</b>	<b>Key Activity for the Day</b>
-Review the ICMM vehicle interactions maturity framework & assess where your area sits -Report learning to site management and share learnings at next pre-start meeting.	-Check your teams permits and tickets - Review controls for vehicle interaction -Ensure team is fit for work -Ensure vehicles and moving plant has been checked. -Report into INX InControl and share learnings at next prestart meeting	-Using a “Fatigue Points to Consider & discuss” supervisors are to bring up at pre-start and meetings. -Share learnings at next prestart meeting	-OTML & BP Leaders of all site workshops are to plan to validate past workshop audit actions and existing controls. -Review of safe working practices at tyre workshops -Report into INX InControl and share learnings at next prestart meeting	- Area teams are to plan and complete or validate a prestart check on a Vehicle or Mobile Equipment - Reporting of road interaction hazards - Report into INX InControl and share learnings at next prestart meeting
<b>Notices / Toksave.</b> <ul style="list-style-type: none"> <li>▪ Closing by speeches x 2/ 3 senior team members</li> <li>▪ After every presentation – 5-10 minutes for Q&amp;A / Quizzes / Fun Games etc. Each team to plan for own.</li> <li>▪ The event will be an interactive sessions for all to participate</li> <li>▪ Close up with fun games &amp; light refreshment???</li> <li>▪ Merchandizers if any</li> <li>▪ No Fun Walk, No friendly game outdoor except indoor fun, No family members participation</li> </ul>				